

CITY OF WINCHESTER  
BOARD OF PUBLIC WORKS AND SAFETY  
MEETING MINUTES  
TUESDAY, FEBRUARY 21, 2012

Regular meeting @ 8:00 a.m.

Council Chambers / City Hall / 113 E. Washington St.

Pledge – Mayor Croyle

Prayer – Mayor Croyle

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk-Treasurer's roll call showed three Board of Public Works and Safety members present.

Mayor Steve Croyle

Councilor Todd Schroeder

Mr. Richard Gough

Additional Officials Present:

Meeks Cockerill, City Attorney; Chris Martin, Waste Water Treatment Plant Superintendent; Frank Lowrance, Street Department Superintendent; and Chief Burk, Police Chief.

Approval of the Minutes

Mr. Gough moved to approve the minutes of the February 7, 2012 meeting. Councilor Schroeder seconded. Motion passed 3-0.

UNFINISHED BUSINESS

2005 Chevrolet Impala

Chief Burk stated the 2005 Chevrolet Impala has been advertised as for sale twice in the newspaper; however no bids were received. The reserve amount was One Thousand Dollars (\$1,000.00). Chief Burk would like to sell this vehicle. It does not have to be re-advertised and the City could take the highest bid. Mr. Gough moved to sell the car for best offer. Councilor Schroeder seconded. Motion passed 3-0.

Wind Energy Update

Mayor Croyle explained he received a letter from the Randolph County Airport Authority. The letter was forwarded to Mr. Tony Kuykendall, Performance Services Business Development Manager. Mr. Tony Kuykendall requested permission to locate the wind turbine at Vision Park. The Airport Authority stated this wind turbine will interfere with their flight patterns. The City anticipates an agreement with Indiana Michigan Power by the end of March so the Wind Energy project can move forward.

### Capital Improvement Plan

The project should be ready to let for bid in March, 2012. A wage hearing will be held before the project is let for bids. Superintendent Martin is meeting with Hannum, Wagle, and Cline Engineers and Hurst Technical to finalize the controls aspect of this project. The specifications have been received. The generator was included in the capital improvement plan; the only issue with the generator is the electrical components.

### NEW BUSINESS

### Street Department Report

Superintendent Lowrance stated the street sweeper has been in operation four times during this winter. Community service individuals are currently cleaning up trash in Winchester. Mayor Croyle asked Superintendent Lowrance if the City is going to do a Spring Clean Up. Superintendent Lowrance stated the Street Department can have a spring cleanup, but the large item pickup on the first Thursday of each month is maintaining the City.

### Waste Water Treatment Plant Report

The generator at the plant has been repaired. The cost was less than anticipated; however a backup generator was necessary during the repair. The expense for the backup generator is approximately Three Thousand Dollars (\$3,000.00). Hurst Technical will be at the plant this week to finish tying in the chlorine system to the SCADA System. The chlorine system will be operable the second week of March.

### Sewage Affidavits

The Nazarene Church, located at 403 S. Main Street, has been demolished. Councilor Schroeder moved to approve the sewage affidavit. Mr. Gough seconded. Motion passed 3-0.

### Sidewalk Requests

Randolph County Plumbing, 110 E. Franklin Street, submitted a request for the replacement of their sidewalk. Myers Landscaping & Excavating LLC, submitted an estimate in the amount of Six Thousand Six Hundred Fifty Dollars (\$6,650.00) for the replacement of the sidewalk. The estimated cost of materials is Two Thousand Eight Hundred Seventy Five Dollars (\$2,875.00). The City pays for 70 percent of materials up to Two Thousand Dollars (\$2,000.00). Councilor Schroeder moved to approve the sidewalk request. Mr. Gough seconded. Motion passed 3-0.

### Accounts Payable Vouchers

Clerk-Treasurer Haney presented the accounts payable vouchers for the end of January totaling Six Hundred Thirty Nine Dollars and Forty Nine Cents (\$639.49). February 1 through February 15 accounts payable vouchers totaled Forty Nine Thousand Two Hundred Ninety Five Dollars and Seventeen Cents (\$49,295.17) The Payroll accounts payable vouchers totaled Twenty Thousand One Hundred Seventy Eight Dollars and Twenty Five Cents (\$20,178.25). The total of all accounts payable vouchers is Seventy

Thousand One Hundred Twelve Dollars and Ninety One Cents (\$70,112.91). Councilor Schroeder moved to approve the accounts payable vouchers. Mr. Gough seconded. Motion passed 3-0.

#### Cancellation of Warrant

Clerk-Treasurer Haney requested a cancellation of a warrant. Warrant number 12030, written to Cook and Shannon in the amount of Twenty Six Dollars and Thirty Seven Cents (\$26.37) was written on January 19, 2009. This amount will be deposited back into the Sewage Utility Fund. Mr. Gough moved to approve the cancellation of the warrant. Councilor Schroeder seconded. Motion passed 3-0.

#### USDA Annual Report

Clerk-Treasurer Haney has submitted the yearly Statement of Income and Equity to the USDA (United States Department of Agriculture). This report is required annually because the City Utility Improvements Bond is financed with USDA.

#### Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Mr. Gough seconded. Motion passed 3-0. The February 21, 2011 meeting was adjourned at 8:18 am.

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Mayor, Steve Croyle

ATTEST: \_\_\_\_\_  
Clerk-Treasurer, Vicki Haney